

MINUTES
Policemen's Pension and Trust Relief Fund
Thursday, December 11, 2003
9:00 a.m.

On Thursday, December 11, 2003, at 9:10 a.m., a meeting of the Board of Trustees of the Policemen's Pension and Relief Fund of the City of Little Rock, Arkansas was held in the Board of Directors Conference Room at City Hall.

PRESENT:	Bruce Moore	-Chairman
	Farris Hensley	-Secretary
	Bob Biles	-Treasurer
	Jerry Best	-Member
	Lee Harrod	-Member

ABSENT:	Brad Furlow	-Member
	Dr. Marvin Leibovich	-Physician

Also present was Mr. Ed Adcock, legal counsel for the Fund.

Mr. Moore, called the meeting to order at 9:10 a.m., and certified that a quorum of the Board was present.

A letter of December 1, 2003, to the Arkansas Democrat-Gazette that notified them of the meeting was included in the monthly Board members meeting packet.

The November minutes had previously been distributed to Board members. Following their review, Mr. Harrod made a motion to approve them as submitted. Mr. Biles seconded the motion and it passed unanimously.

Mr. Moore reported to the Board concerning the sale of rifles and shotguns at police auctions. He said that discussions are continuing with police command staff personnel concerning the matter, and a potential compromise is possible that could provide for continued destruction of handguns, while allowing for the sale of rifles and shotguns. Mr. Moore told the Board that an agreement may be finalized by the January meeting.

Mr. Moore told the Board that upon review of various City Department's contractual arrangements it became apparent that the position of financial consultants for the Police Pension Fund currently held by Gerber/Taylor Associates had not been reviewed in the past several years. He said that he did not want to suggest that he is disappointed with the performance of Gerber/Taylor Associates, but thinks it is a good practice to periodically review contractual arrangements. Mr. Moore recommended that a request for proposal (RFP) or request for qualification (RFQ) seeking proposals from qualified organizations be drafted and disseminated once they are approved by the Board. The above referenced process will allow the Pension Board to determine if it is satisfied with the current arrangement or would like to consider additional firms.

During discussion the Board generally agreed that it would be prudent to engage in the process and further determined that a (RFP) would be the most appropriate process. Mr. Biles agreed to prepare a draft of the RFP for the Board's review at the January meeting. The matter was tabled.

Mr. Biles told the Board that his administrative pension technician has been ill and that the financial reports will be available at the January meeting.

Mr. Biles reported on the Police Pension internet web page and said that its "shell" has now been established. It is located on the City of Little Rock web site under the Finance Department section, and is now available for monthly financial statements, agenda and minutes to be posted. Additional information can also be included.

Mr. Adcock presented and recommend approval of two Qualified Domestic Relation Orders (QDRO) on Mr. James Keathley and Mr. Walter Middleton. Following review of the two QDRO Mr. Hensley made a motion to approve them as submitted. Mr. Biles seconded the motion and it passed unanimously.

Mr. Adcock told the Board that he has experienced difficulty scheduling appointments with District Judges from Little Rock and Pulaski County to discuss the matter of Arkansas State Police (ASP) citations issued within the Little Rock corporate boundaries. The matter was tabled until January.

Mr. Hensley reported that based on a recommendation from Mr. Harrod the Board had previously authorized Mr. Gary Aaron to conduct private investigative work to verify member information relating to qualification of benefits. Information obtained by Mr. Aaron was subsequently turned over to the Little Rock Police Financial Crime section of the Detective Division. On November 19, 2003, Little Rock Police Officers arrested Mrs. Eddene Garrett and charged her with four (4) counts of Forgery and one (1) count of Theft by Deception. The affidavit stated that Mrs. Garrett had fraudulently received more than \$53,000.00 in benefits from the Little Rock Pension Fund since 1998.

Mr. Adcock told the Board that an effort to receive full restitution for the above referenced benefit payments through the criminal prosecution of Mrs. Garrett will be made, but he (Mr. Adcock) additionally recommended Board approval of civil action against Mrs. Garrett.

Following discussion Mr. Hensley made a motion to authorize Mr. Adcock to prepare and file a civil complaint against Mrs. Garrett. Mr. Harrod seconded the motion and it passed unanimously.

Mr. Harrod reported concerning the process of verifying member information. He said that Mr. Aaron is nearing completion of the process, but is having some difficulty verifying information on two (2) or three (3) remaining members. The matter was tabled until January.

Mr. Hensley presented a card from Ms. Mary Gachot to the Board thanking them for their work and wishing them a happy holiday.

Mr. Hensley distributed to Board members a preliminary financial update report through November 30, 2003 from Gerber/Taylor Associates. The report indicated that the Funds overall rate

of return for November 2003 was 1.3%. From December 31, 2002 through November 30, 2003 the overall rate of return for the Fund was 18%. Additionally, the report indicated that previous Board action to reallocate funds had been instrumental in increasing the overall rate of return for the year.

Mr. Harrod asked that an information sheet and enrollment form for the Arkansas Municipal Police Association (AMPA) be sent to retired members with the monthly mailing. He explained that additional funding for the organization is needed and reminded everyone that the AMPA has been very instrumental in introducing and passing legislation that has benefited members of local police retirement systems. Some of the legislation included the police supplement fund currently in excess of \$900.00 annually, and a significant increase in insurance premium tax funding to local pension funds. Mr. Harrod was joined by other Board members in asking all retired members to consider joining the AMPA, who has an annual membership fee of \$20.00.

Upon conclusion of Pension Board business, Mr. Harrod made a motion to adjourn the meeting. Mr. Best seconded the motion and the meeting was adjourned at 10:20 a.m.

Respectfully submitted,

Farris Hensley, Secretary